



**SUPERINTENDENTS' REPRESENTATIVE COUNCIL
MEETING MINUTES**

August 22, 2019
SCCOE ERC Room 2
1290 Ridder Park Drive, San Jose, CA 95131

MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> SELPA I – Jeff Baier | <input checked="" type="checkbox"/> SELPA IV – Stephen McMahon/Seth Reddy for Nancy Albarran |
| <input type="checkbox"/> SELPA II – Polly Bové | <input checked="" type="checkbox"/> SELPA VII – Katharine Alaniz for Stella Kemp |
| <input checked="" type="checkbox"/> SELPA III – Mary Kay Going (<i>via phone</i>) | <input type="checkbox"/> SCCOE – Mary Ann Dewan |

OTHERS PRESENT: Leo Mapagu (SELPA), Karen Santiago (SELPA), Kristen Brown (SELPA IV CAC)

TIME CONVENED: 9:06 a.m. **TIME ADJOURNED:** 9:57 a.m. **RECORDER:** Marjorie Paeste

I. PUBLIC SESSION

A. Roll Call and Welcome Guests

The meeting was called to order by Dr. Mary Kay Going at 9:06 a.m. Roll was taken via the sign-in sheet. Kristen Brown from the SELPA IV CAC was present as a guest at the meeting.

B. Hearing of persons wishing to address the Council

There was no one wishing to address the Council on any issue not on the agenda.

II. CONSENT ITEMS

A. Setting the Agenda

Dr. Jeff Baier moved to approve the agenda as presented. Seth Reddy seconded and the motion carried, 4-0.

B. Approval of Minutes from the May 22, 2019 meeting

Dr. Jeff Baier moved to approve the minutes from the May 22, 2019 meeting. Seth Reddy seconded and the motion carried, 4-0.

III. INFORMATION/DISCUSSION ITEMS

A. SELPA Executive Director Update

Leo Mapagu presented information on special education funding, including equalization of SELPA base rates and Early Intervention Preschool Grant. He gave the Council a heads up on the possible impact of equalization to current countywide agreements (MOU 1 and MOU 2). Additional information will be presented at the SELPA Executive Council meetings in October.

Leo also shared information about updating the Local Plans, Annual Budget Plan, Annual Service Plan, and Annual Assurances Support Plan based on templates from CDE.

Other updates include:

- 33 2018-19 Performance Indicator Reviews have been submitted to CDE
- 15 LEAs are in the process of completing Prong II of 2017-18
- 12 LEAs to be identified as Significantly Disproportionate
- 16 Professional Development activities have been scheduled
- Partnerships with Placer County SELPA, Imperial County SELPA, & County Behavioral Health Services



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IV. ACTION ITEM

A. Approval of reclassification of the SELPA Education Program Analyst position (range 54) to a SELPA Data Specialist (range 48)

Reclassifying the position from a Program Analyst to a Data Specialist aligns the SELPA position with other similar Data Specialist positions within SCCOE. It also still allows the completion of all data-related duties and responsibilities for the SELPA. Reclassifying from a Range 54 to a Range 48 will result in an estimated savings of \$35,403 on the approved 2019-2020 SELPA AU budget.

Stephen McMahon moved to approve the reclassification of the SELPA Education Program Analyst position (range 54) to a SELPA Data Specialist (range 48). Dr. Jeff Baier seconded, and the motion carried 4-0.

B. Approval of increase in FTE for the SELPA Administrative Assistant II from 0.75 to 1.0.

With the reclassification of the SELPA Education Program Analyst position, SELPA AU will have available funds to increase the FTE of the Administrative Assistant II from 0.75 to 1.0. This will allow us to align the SELPA Admin Assistant II position with other Admin Assistant II positions within SCCOE. A full-time opportunity will also make this position more competitive in terms of recruiting and maintaining staff. Increasing the FTE from 0.75 to 1.0 will incur an additional \$9,225 in the annual salary of the SELPA Admin Assistant II position. The SELPA AU will reallocate funds on the approved 2019-20 SELPA AU budget to cover this expense.

Stephen McMahon moved to approve the increase in FTE for the SELPA Administrative Assistant II from 0.75 to 1.0. Dr. Jeff Baier seconded, and the motion carried 4-0.

C. Approval of SELPA Executive Director Goals

Leo Mapagu presented his goals for the 2019-20 school year. The Council noted that it is quite robust and requested a number-priority for the goals. It was decided that SELPA Governance will be first, followed by Monitoring Activities, Professional Development, and Fiscal. Dr. Jeff Baier moved to approve the presented goals with the amendment of ranking them. Seth Reddy seconded, and the motion carried 4-0.

V. CLOSED SESSION

A. Evaluation of SELPA Executive Director

This item was tabled for the next Rep Council meeting.

VI. ADJOURNMENT

The meeting was adjourned at 9:57 a.m.